

## TCD MEMBERSHIP DIRECTORY INSTRUCTIONS

The Membership Directory module gives TCD members the ability to login to the website to view a Membership Directory, enabling them to contact members by phone or email, and also to edit their own personal profile.

1. Players must have an email address in the system before requesting a password. If you don't have an email address in our system, go to the Forms tab, Contact Forms, Add Your Email Address, and send it to us. If you are currently receiving emails and newsletters from TCD, then we already have your email so please don't submit it again.
2. Players who do not have a password can go to the Directory tab on the home page and it will take you to the LOGIN page, where you click on "First Time User" to have a password sent to you. Use the password and your email to login and you will land on your personal profile page. Edit your profile if needed, and set some, or all, of your information as either public or private. Please note that the Membership Directory is password protected and can only be viewed by TCD members logging into the system.

### Player Profile [Change My Password](#) | [Change My Picture](#)

**Player Name:**

Sue                      Deeke

**Email Address:**

sdeeke@gmail.com                       Keep my email private

**Primary Phone:**

214 - 227 - 0098                       Keep my primary phone private

**Secondary Phone:**

214 - 564 - 6012                       Keep my secondary phone private

**Address:**

4308 McKavett Dr.

**Address 2 (optional):**

**City:**

Plano

**State/Province:**

TX

**Zip/Postal Code:**

75024

Keep my address private

Save Changes

If you play in multiple TCD leagues,  
please remember to update your information in all of them

3. To view other player's information, click on the Directory tab while you are logged in and on your personal profile page. Enter a last name in the search box, or search by the first letter of the last name.

### Directory

[Edit Profile](#)

A-Z                                            🔍

Click on a last name to open an email composition box

4. If searching for a player by name, it will pull up that person's information if it is public, and you can contact them by phone or click on their last name to open an email composition box.